

RFP #12-20

GRANTS FOR HUMAN SERVICES – FY 2013

SUMMARY

1. General Information and Background:

The Citizen Services Division of Frederick County Government (County) annually distributes Grants for Human Services (GHS) funds appropriated by the Board of County Commissioners (BoCC) to eligible organizations in the County.

This year the County Purchasing Department will facilitate the GHS process in accordance with all purchasing rules. An applicant organization should use their best professional judgment when requesting GHS funding – there is no minimum or maximum amount for an individual program. **However, the GHS award for FY 2013 to an organization will not exceed the amount awarded to the organization last year.**

Requests for GHS should be based on actual and appropriate expected expenditures. Proposals will be reviewed and ranked by an evaluation committee whose recommendations will be submitted to the BoCC and Budget Office. All final funding decisions will be made by the BoCC.

1. Eligibility Criteria:

Organizations meeting the following criteria may apply for GHS:

- Any incorporated, tax exempt 501(c) 3 organization located in Frederick County and providing a direct human service to citizens living in Frederick County,
- Must be in compliance with Federal and State laws and
- If previously awarded GHS funds, must have met **all reporting requirements** for the years in which they were funded.

Organizations receiving a non-compliance letter for the previous year's (FY 2012) grant cycle **are not** eligible to apply.

2. Funding Information:

The BoCC provides GHS funding annually, dependent upon the resources available, through the Frederick County General Fund. As of October 2011, the total amount of funds available for GHS in FY 2013 is **\$264,421**.

All final funding decisions will be made by the BoCC.

3. Funding Period:

GHS grants cover the County's Fiscal Year 2013, July 1, 2012 through June 30, 2013.